

MAESTEG GOLF CLUB

GOLF COURSE RISK ASSESSMENT

WORK ACTIVITY ASSESSED: Various Golf Course Activities

DATE: 16/04/14

ASSESSED BY: M. Wilson General Manager

LOCATION: 1-18 Holes Maesteg Golf Course and area within Club peripheral boundary fence which includes public pathways

IDENTIFY WHO MAY BE HARMED (tick as appropriate):

Person(s)	Yes	No	Person(s)	Yes	No
Employees	✓		Subcontractors	✓	
Members & Visitors	✓		General public	✓	

NUMBER OF PERSONS AT RISK:

Approximately 400 members

Players on course daily 350 (figure variable on different days, therefore stated gross figure)

RISK RATING CALCULATOR:

Probability of an occurrence should be assessed on a scale of 1 - 4 as follows:	
1	Unlikely. If control measures do not break down.
2	Possible. If the control measures depend on an individual using/adjusting them.
3	Probable. Exposure to the hazard is continuous
4	Certain/Imminent. Exposure to the hazard is continuous and uncontrolled
Severity of occurrence should be assessed on a scale of 1 - 4 as follows:	
1	Only damage likely to occur treatable by minor first aid
2	Can cause illness or injury but not to a serious degree
3	Danger of causing serious illness or severe injury
4	Imminent danger exists, causing serious injury or fatality
Calculation of risk: Probability (P) x Severity (S) = Risk rating (1 to 3 = Low Risk / 4 to 8 = Moderate Risk / 9 to 16 = High Risk)	

HAZARDS (without any existing control measures)	Risk Rating				
	P	S	1-3	4-8	9-16
Transport and traffic in car park areas through roads on course around clubhouse area.	3	4			H
Buggy driving on course	3	4			H
Slippery surfaces	3	4			H
Other golfers(Hit by golf ball)	3	4			H
Unsuitable footwear	3	4			H
Changes of levels slopes on course	3	4			H
Animal faeces dead animals	2	4		M	
Chemicals spraying on golf course	2	4		M	
Severe weather conditions thunder lightening	3	4			H
Severe visibility conditions	3	4			H

CONTROL MEASURES TO BE ADOPTED:

- ❑ All visitors and golfers are expected to adhere to (MGC) course safety guidelines when on the course or premises and follow designated pedestrian routes. (Course policy attached).
- ❑ Buggy policy is in place at MGC and must be followed at all times drivers and passengers are monitored by MGC staff.(Buggy Policy attached)
- ❑ Slippery surfaces can be expected in certain area's they will be advised to members and visitors on clubhouse notice board and if possible taken out of bounds.
- ❑ In some areas of the course congestion and interaction with other golfers can occur golfers must at all times follow the advised signs and give right of way to other golfers. (See attached course safety guidelines)
- ❑ Appropriate footwear must be used when golfers are on the course or permission will be refused by club professional or MGC staff. Ensure workers have suitable footwear, particularly with the correct sole.
- ❑ In areas on the golf course slopes are evident golfers should pay attention at all times when in this situation and assess if it is safe to take the shot.
- ❑ Visitors and members are advised not to approach or come into contact with dead animals or faeces to advise a member of staff at the nearest opportunity of this incident.
- ❑ Chemical spraying will be carried out occasionally all members and visitors will be informed of this by staff and through notice boards in the clubhouse and signage on the course.
- ❑ Weather conditions and or poor visibility will always be taken into consideration before any event takes place. It will be the Club Captain, course manager decision or the head green keeper decision to postpone the event. If members are out on the course and severe weather and or poor visibility is likely to be dangerous and possibly life threatening, a siren/horn will be sounded in a number of locations to warn visitors and member to evacuate the course (the siron / horn is retained in the Club Pro Shop).

HAZARDS (with control measures in place)	Risk Rating				
	P	S	1-3	4-8	9-16
Transport and traffic in car park areas through roads on course around clubhouse area.	1	4		M	
Buggy driving on course	1	4		M	
Slippery surfaces	2	4		M	
Other golfers(Hit by golf ball)	2	4		M	
Unsuitable footwear	1	4		M	
Changes of levels slopes on course	1	4		M	
Animal faeces dead animals	1	4		M	
Chemicals spraying on golf course	1	4		M	
Severe weather conditions thunder lightening	2	4		M	

Any activities given a hazard ranking of between 9 and 16 should cease immediately until control measures can be put in place to reduce risk.

ARE FURTHER CONTROL MEASURES NEEDED? YES NO X

Always consider new control measures in the following order of precedence: -

Elimination - Substitution - Isolation - Engineering - Personal Protective Equipment

IF YES PLEASE STATE REQUIRED CONTROL MEASURES:

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INFORMATION, INSTRUCTION SUPERVISION AND TRAINING:

<input type="checkbox"/> Employees are reminded of the importance of always observing good housekeeping

SIGNATURE:	
POSITION:	M. Wilson General Manager
DATE FOR REVIEW:	15 April 2015

MAESTEG GOLF CLUB – COURSE SAFETY GUIDELINES

General

Greens staff have priority on the course to carry out routine daily maintenance. Please respect this priority and do not attempt to play through. Occasionally work on a hole may mean the temporary closure of the hole, a notice to this effect will be posted if the case arises. All staff working on the course can be identified by green industrial clothing, please take necessary caution.

Ground Conditions may become hazardous very quickly during adverse or quickly changing weather conditions. You are advised to take extra care in such conditions and avoid sloping areas. Likewise in conditions of poor visibility extra care should be taken. If lightning is present players should seek shelter immediately and leave the course if safe to do so (see fog policy attached)

Hole 1 – Wait for the 1st Green to clear prior to teeing off. Check for other players located on or around the putting green and walking in from the 9th green. Be aware of open drain left hand side of fairway

Hole 2 – Check both the main road running parallel and the track crossing the fairway are clear. Confirm position of anyone who may be playing the 10th hole that runs parallel to the 2nd hole. Be aware of players teeing off the 1st behind you. Beyond the course boundary fence to the right hand side is out of bounds.

Hole 3 – Check that public footpath / track to the right hand side is clear and that there are no vehicles, machinery or persons travelling along it. The copse of trees at the rear of the green must not be entered when looking for balls (hazard - falling / fallen trees).

Hole 4 – Ensure that anyone on the 10th Green or 11th Tees are aware of you prior to hitting a tee shot. Also be mindful of any players on the 15th fairway. Be aware of an open drain to the left hand side of the fairway and also in front of the green cutting across the fairway. Be aware of moving vehicles as you cross the path to gain access to the 5th Tee.

Hole 5 – Be aware of players teeing off the 16th hole behind to the right. On your second shot, please check that the 17th green is clear prior to hitting an approach. You should also be aware of players on the 18th tee

Hole 6 – Check that public footpath on the RHS is clear and that there is no machinery, vehicles or persons travelling along the track to the right hand side. Be aware of players teeing off the 7th to the rear of the green. Do not try to retrieve any balls from the ponds as are very deep. Access to the 6th green is via the path to the right hand side of the tee. Players are not to access 6th green via grass bank in front of tee or via the small narrow crossing between the 2 ponds. Buggy users are to take great care when driving down the steep slope from the 6th tee.

Hole 7 – The road on the right hand side must be clear prior to hitting your tee shot. The green must also be clear before teeing off. Be aware of anyone teeing off the 6th. Buggy users are to be aware of the steep bank and road when negotiating the utility path to the right hand side of the fairway.

Hole 8 – Be aware of anyone using the practice areas either side of the 8th fairway, and likewise approach shots should only be played when the fairway / green is clear. Players need to be aware players to their left on the 18th whilst on the tee and players to their right on the 9th for any approach down to the green.

Hole 9 – Be aware of possible stray approach shots on the 8th hole to your right. Additionally you must confirm the green is clear prior to teeing off.

Hole 10 – Check the track crossing the fairway is clear. Confirm position of anyone who may be playing the 2nd hole.

Hole 11 – You should be aware of other matches teeing off on the 4th and 15th holes. The copse of trees either side of the fairway must not be entered when looking for balls (hazard - falling / fallen trees).

Hole 12 – Wait to hear bell prior to teeing off. Be aware of players on the 11th Green putting out. Additionally wait for anyone on the public footpath in the field to the right to pass prior playing. Beware of drop into old quarry area.

Hole 13 – Ensure that anyone teeing of the 14th or putting on 12th is aware prior to hitting your tee shot. Also be aware of any stray approach shots from 12th to your right.

Hole 14 – Ensure that anyone teeing of the 13th or putting on 12th is aware prior to hitting your tee shot. Also be aware of any stray tee shots from 13th to your left.

Hole 15 – Players need to be fully aware of anyone teeing off the 11th or players from the 4th that may have strayed onto the 15th hole prior to hitting a tee shot and approach shots.

Hole 16 – The road to the LHS of the hole must be clear prior to any tee shot being hit. You should also be aware of anyone on the 5th tee to your left. Be aware of moving vehicles using the track to the left of the 16th tee.

Hole 17 – The road crossing the hole must be clear before hitting a tee shot. Whilst putting players need to be aware of possible approach shots being hit on the 5th hole to the left.

Hole 18 – Be aware of shots to the 5th green. Ensure fairway / green is cleared by the group ahead or crossing on the 8th prior to hitting any approach shot to the green.

PRACTICE AREA

Any player using the course practice area located either side of the 8th fairway are to ensure they are aware of players teeing off the 8th tee, playing the 8th fairway and also playing the 18th fairway.

The Club professional is to supervise and control all adults and juniors lessons / coaching when providing tuition on the practice area. Every time a player tees off from the 8th tee or plays a shot from 8th fairway, the Club professional is to stop the lesson and ensure all adults / juniors under his supervision are observing the play in order to react if required.

Children must not to be left unsupervised.

PUTTING GREEN

Players are to be aware of players teeing off the 1st tee and also playing the 18th fairway to the 18th green.

COURSE IRRIGATION SYSTEM

The course irrigation system and surrounding area is not to be entered for whatever reason. Any player seeing someone in the close proximity of the irrigation system or surrounding area is to report the matter to the Club General Manager, office, Club professional or bar immediately. The water system is deep and dangerous and has no access, egress points.

CAR PARK

Individuals using the Club car park are to be aware of stray golf balls. The club do not accept responsibility for any damage to member's cars and or property.

TROLLEY SHED

Members leave their possessions in the trolley shed at their own risk and the Club do not accept any responsibility. Members are to store their equipment in a safe and tidy manor in order to provide ease of access. Members are to be aware that visibility is poor within the shed due to no lighting provided.

MAESTEG GOLF CLUB

BUGGY SAFETY POLICY

Maesteg Golf Club has a duty of care to all users of the golf course, including pedestrians using any public right of way that may run along or across it. The topography of certain areas of the course is such that caution and prudence must be shown by all users of ride-on buggies. To ensure the safety of all golf course users, buggy drivers and passengers are required to comply with the following conditions:

WHO CAN USE A GOLF BUGGY?

- Privately owned buggies may only be used with prior permission from the Club
- All buggy users must hold a valid full UK driving license
- No person under the age of 17 may operate a buggy

WHERE & WHEN BUGGIES CAN BE USED?

- All signs directing traffic movement must be strictly observed
- No buggy shall be driven on or near any tees, greens, or bunkers
- Wet areas and ground under repair must be avoided
- The Club may prohibit the use of buggies when ground conditions are unsuitable

SAFE USE OF A GOLF BUGGY

- No more than 2 persons and 2 sets of clubs shall be carried on a buggy
- Drivers should be fully conversant with the controls of the buggy
- Brakes should be applied gently to avoid skidding
- No standing on a buggy while it is in motion
- Hands and feet must be kept inside the buggy at all times
- Caution must be exercised when reversing
- Caution must be exercised on all slopes and inclines
- Always apply the parking brake when leaving the buggy
- Drive only as fast as the terrain allows
- Particular care must be taken driving down or across any slopes.
- Extreme caution must be taken when crossing the public road between the car park and Clubhouse at the start and end of your round.

INSURANCE & LIABILITY

- Personal liability and personal accident insurance must be taken out by any buggy owners and a copy of the policy presented to the office.
- Buggy owners shall not hire their buggy out to a third party without the express permission of the Executive Committee.

MW Wilson
General Manager
For officers and Executive Committee of Maesteg Golf Club
16 April 2014

MAESTEG GOLF CLUB

SUSPENSION OF PLAY – FOG/POOR VISABILITY POLICY

1. Whether to commence or continue play in a stipulated round when fog is present is a difficult decision. Fog, by its very nature, is not easy to forecast, and it is challenging to predict when it will set in or lift.
2. From a playability standpoint, it is the R&A's and Club policy to commence/continue play in a stipulated round if the landing zone for all shots to be played are visible to the players.
3. In this regard, tee shots requiring the use of drivers may present the most difficult challenge since such shots cover the most distance.
4. Things such as fairway lines, hazards, trees, etc. in the drive zone must be visible to a large extent. However, the fact that visibility is partially obscured by fog such that the entire flight of the ball is not possible does not generally require a decision to delay/suspend play.

MW Wilson
General Manager
For officers and Executive Committee of Maesteg Golf Club
16 April 2014

MAESTEG GOLF CLUB

Suspension of Play - Lightning Policy / Safety Tips

If Maesteg Golf Club considers there is a risk of lightning, it will endeavour to make the following audible warning: **Three long continuous blasts of the horn / siren**

On hearing this warning you must cease play immediately, mark your ball and take whatever action you consider most appropriate to ensure your safety.

Play will be resumed following two long continuous blasts of the klaxon approximately 20 minutes from last crack of thunder.

N.B. Players should however be aware that it is a players own responsibility to discontinue play when in his/her opinion there is danger from lightning and not wait for the horn / siren to sound.

Responsibility for Closure

The General Manager, greens staff on duty, club Professional, Executive Committee, Captain's Committee and Greens Committee.

Lightning Safety Tips

While it is the responsibility of the Club to do everything possible to protect players from lightning, the players themselves, must also take measures to ensure their safety. The following are tips for players if caught in a lightning storm:

Lightning Safety Tips

Seek:

- A large permanent enclosed building.

Avoid:

- Tall objects such as trees and poles.
- Large open spaces, wet areas or elevated areas.
- All metal objects like golf clubs, trolleys, golf carts, fences, electrical and green keeping machinery, power lines.
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Other Tips if you cannot evacuate in Time to a Safer Place:

- Spread out from the other people in your group.

- Head for the safest place as soon as the immediate threat passes.

MW Wilson
General Manager
For officers and Executive Committee of Maesteg Golf Club
16 April 2014

MAESTEG GOLF CLUB

PLAY IN EXTREME COLD CONDITIONS

When the course is in play in extreme cold conditions, players must take extreme care due to the increased likelihood of slipping on surfaces due to egress of rain, frost, sleet or snow.

If the conditions are too high a risk then the course will be closed by either the general manager, members of the Executive Committee, greens sub-committee or the Club professional. In the absence of all of the aforementioned, the player is to accept certain responsibility for their own actions in such adverse conditions.

It is directed that players are to be accompanied with another player, that, in the situation were a player possibly slips and falls; themselves or the other player is able to either assist extraction of the injured player from the course or call for assistance or return to the Club to request assistance.

MW Wilson
General Manager
For officers and Executive Committee of Maesteg Golf Club
16 April 2014